

Sacred Heart School – Parents & Friends Association

Minutes of General Meeting – 14/03/2023

	Meeting Opened 7.30pm	Action By	Date
Present	Brent Wilson, Bec Bowen, Tiffany Lynch, Suze Chapple, Emily Pintarich, Louise Madden, Megan Brown, Kayla Farran, Reannah Douglas,		
Apologies	Abby Osborne, Kirsten Milner, Bea Clark.		
Minutes from Previous Meeting	Minutes from last meeting emailed.	Suze Chapple & Bec Bowen	
Business Arising	<p>Business arising from previous minutes.</p> <p>1) Parent Survey Feedback</p> <ul style="list-style-type: none"> Discussed adding a survey question around accessibility to before and after school care. After school care is at capacity so it was decided not to include it in the survey. Brent will add Before and After School care to the next Board agenda. Decision made to add question to the upcoming survey about children’s dietary requirements. The survey is almost ready to be sent out. <p>2) Class allocations</p> <ul style="list-style-type: none"> \$500 to be given to all classrooms. 16x classes. Total: \$8000. <p>3) Welcome BBQ Feedback</p> <ul style="list-style-type: none"> The BBQ was very successful. Thanks to everyone who supported the event and helped on the night. We would encourage RSVP for future BBQs to assist with catering. 30 loaves of bread left. A decision was made to give Sausages away during Nude Food Day- Friday 24th 1 x sausage per student. Emily, Megan and Tiff to help cook from 9am. Megan to get 10x loaves of bread and 1 x gluten free. <p>4) Fundraising 2023 Planning</p> <p>4.1 Fair</p> <ul style="list-style-type: none"> 8-10 people are required to form a fair committee. Calling for interested members of the school community to form a committee. This will be in the newsletter and on Facebook. Add fair info to the survey. 	<p>Brent</p> <p>Megan</p> <p>Tiff and Lidia</p> <p>Brent</p> <p>Megan</p>	

4.2 Mother's Day stall 2023

- Mother's Day stall at school as per previous years.
- Students bring a gift to the value of \$5.
- Students will purchase for \$2.
- Stall will take place on Wednesday 10th and Thursday 11th May.

4.3 Father's Day stall 2023

- Move to the next meeting agenda.

4.4 Breakfast Club

- Move to next meeting agenda.

4.5 Colour Run

- Emily presented the opportunity for a colour run school fundraiser.
- Consider looking at options to host at Royal Park to do the Colour run.
- Host as a community event in Spring (Friday 27th October) proposed date.
- 5pm onwards (twilights)
- Have some food vans.

4.6 Pajama Day/ Crazy Hair Day

Brent informed the school will organise these fun days.

4.7 School Disco

- Brent advised that there has been a conversation with Dan Crawford.
- Add to next meeting agenda.


5) Louise Maddens proposal: Culture and

Community at Sacred Heart

- Louise presented her proposal.
- Brent and Louise to catch up and discuss the proposal further.
- Discuss actions at the next meeting.
- Megan do design a poster as a visual when requested by Louise.

6) Sacred Heart in the Launceston Christmas Parade

- Information on the Christmas Parade coming in the next month.
- Emily will have the info at the next meeting.
- The event is the Saturday 2nd December.

	<p>7) Classroom allocations to Green Team.</p> <ul style="list-style-type: none"> • \$2500 from P&F. • The school will match the P&F contribution. <p>8) Reversible Tops</p> <ul style="list-style-type: none"> • \$4000 for tops. • The school will match the P&F contribution. 		
Correspondence	<p>Anzac Day Celebrations</p> <ul style="list-style-type: none"> • Brent will ensure it is in the Newsletter. • P&F representatives to share on year groups on Facebook to try and encourage more students to participate. 		
Principal's Report	<p>Principal's Report circulated to the committee.</p>  <p>P and F 14.3.2023.pdf</p>		
Financial Report	<p>Finance Report</p> <ul style="list-style-type: none"> • Closing balance as of 14/03/2023 	Balance: \$52,025.14	
General Business	<p>Pens for 100 years</p> <ul style="list-style-type: none"> • Give pens to families as a gift. • One quote of \$1800. • Megan to get a quote with another company. • Pens required by the end of May. <p>School Canteen</p> <ul style="list-style-type: none"> • A question was raised to find out what is required to have the canteen open again? Move to the next meeting agenda. <p>MEETING CLOSED at 9.10pm</p> <p>Next meeting is 09/05/2023 at 7.30pm.</p>		