


Sacred Heart School – Parents & Friends Association

Minutes of General Meeting – 12/9/2023

	Meeting Opened 7.40pm	Action By	Date
Present	Brent Wilson, Bec Bowen, Emily Pintarich, Kirsten Milner, Kayla Farran, Tiffany Lynch, Bea Clarke, Reannah Douglas, Megan Brown, Louise Madden, Rebecca Millwood.		
Apologies	Jess Whitmore, Abby Osborne, Suze Chapple, Kirstie Burnie.		
Minutes from Previous Meeting	Minutes from last meeting emailed.	Emma Pintarich and Tiff Lynch	
Business Arising	<p>Business arising from previous minutes.</p> <p>2024 School Fair update</p> <ul style="list-style-type: none"> • No Update <p>Father’s Day stall- debrief.</p> <ul style="list-style-type: none"> • Thanks to grade 5’s for all the help with setting up and packing up. The stall ran smoothly. • How can we change the Father’s Day/Mother’s Day activities for future? <ul style="list-style-type: none"> -Maybe dad/mum evening or breakfast. -Children design a portrait of their mum/dad for their parents. -Leverage classroom art and craft for Father’s Day/Mother’s Day activities so children can share the special time with their parents. -Raffle and sport nights • To discuss early next year. <p>School disco- debrief.</p> <ul style="list-style-type: none"> • Night went well. • Plenty of canteen food left over and it will be used at the colour run. • Larmenier asked to purchase our left-over glow merchandise. Emily to coordinate. • The raffle was popular. 	Brent to chat with the teachers about changing the activities.	
		Emily	

	<ul style="list-style-type: none"> • Have glow mersh and raffle inside in future years to encourage more children and families to be indoors. • Shorter gap between sessions and longer sessions. • Eliminate some of the games to keep children more engaged. • Lollie bags were popular, they need to be costed out better next time. • Reassess cost for canteen and family passes in the future. <p>Colour run planning.</p> <ul style="list-style-type: none"> • Promotion has started on Facebook today- 27th October. • They have provided a checklist for scheduled social media updates. • Every child receives a book for fundraising and some merch for the event. • Banner to go on the front school fence. • Fundraising starts the week starting 18th September. • Acent group (St Pats group) to come and set up for the evening after school and coordinate the activities. • Will need to work out how many volunteers for the evening. • Reminder to go out to wear white clothing at the event. • Awaiting finalised camp dates to set a back up date if the weather is wet. • Entertainment with Kids Karaoke will be available. 	<p>Phil</p> <p>Suse is coordinating with them.</p> <p>Executive to discuss</p> <p>Brent</p> <p>Brent will communicate with Dan and let us know.</p>	
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Correspondence	<p>Eucharist Morning Tea 10.30am-12.30pm. Sunday 24th September. Bec to ask Rebecca Millwood to order the cake.</p> <p>Change November meeting on the 14th to Monday 13th.</p> <p>Nude Food Day- Well done to all involved. Some incredible feedback from children. Some children tried fruit for the first time.</p> <p>For October Agenda</p> <ul style="list-style-type: none"> • Colour run • AGM • Lock in dates and budget for 2024 	<p>Kirsten, Emily, Reannah to help on the day. Bec will put a call out for more helpers.</p>	
Principal's Report	<p>Principal's Report circulated to the committee.</p> <div style="text-align: center;">  <p>P and F 14.9.2023.pdf</p> </div>		
Financial Report	<p>Finance Report</p> <ul style="list-style-type: none"> • \$59,878.77 		
General Business	<p>Meeting closed at 9.01pm.</p> <p>AGM 24th October 2023, at 7.30pm-8pm (Sacred Heart School Staffroom)</p> <p>Followed by meeting 8pm- 9.00pm (Sacred Heart School Staffroom)</p>		