Sacred Heart School – Parents & Friends Association

Minutes of General Meeting – Tuesday 20th October, 2020

	Meeting Opened 8.05pm	Action By	Date
Present	Brent Wilson, Rebecca Millwood, Louise Madden, Nat Zegveld, Cate Pel, Barry Nas, Sarah Axman-Friend, Bec Bowen, Rachael Richmond, Linda Harley, Sally Pendergast, Bea Clark, Tiffiny Lynch, Hannah McCauley, Alison Cooper,		
	Megan Brown, Sue Chapple, Tahnee Hodgetts		
Apologies	Mohana Vellasamy, Andrea Hampton		
Minutes from	Minutes from last meeting circulated. Accepted by Louise		
Previous Meeting	Madden, seconded by Cate Pel.		
Business Arising	 Fair 2021 – 19th March 2021 confirmed date. Discussion around last date when Fair can be confirmed. Profitability of the Fair discussed if unable to have outside school community attendees. If unable to have Fair then look at other possible school community event/fundraiser, online auction, trivia night. Brent will make enquiries to Catholic Education Tasmania about possible Fair structure/functionality. Decision to be made next meeting on Fair 2021 ? Return donations, cheque to Brougham St IGA to be returned, currently with Lidia Williams. 	Brent Wilson All P&F members	
	Vouchers for YMCA? used for Grade 6 leavers prizes/presentation. Entertainment Books — • Need a volunteer to oversee, online so reduced time required to facilitate. Request for a volunteer to facilitate in 2021, decision by next meeting. Transport Costs for Canteen — • Approximately \$38/week, \$1500/year	All P&F members	
	 St Patrick's College Canteen Feedback survey to be circulated to parents. Currently other schools are charged a delivery fee (approximately 35c) when submit order, unable to do at Sacred Heart as St Patrick's College Canteen are unable to deliver due to staffing constraints. Change to St Patrick's College Canteen originated due to feedback requesting an increase in the variety of food available. Sushi stopped due to COVID guidelines. Some Grades are discouraged from ordering Canteen on certain days due to Specialty classes. Canteen currently 2 days with 50-60 orders. St Patrick's College Canteen unable to facilitate additional days at this stage. Discussion on other schools leasing, putting out for 		

	tender, school canteen.	
	 Moved by Brent Wilson for \$700 to be committed 	
	for Canteen transport in 2021, seconded by Cate	
	Pel, to be reviewed in 12 months.	
Correspondence	Thank you from all Grades for Class Allocations including	
	photos, information circulated in the P&F Newsletter.	
	Thank you from Wendy Nas for her Retirement gift	
Principal's Report	Principal's Report circulated to the committee	Brent Wilson
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	Paranta and Friends	
	Parents and Friends Principal Report 20th	
	Canteen – as discussed St Patrick's College Canteen	
	Feedback survey to be circulated to parents/carers.	
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	Playground Team –	
	All weather court pushed back to ? start next	
	week. Will take approximately 1 week to install.	
	Treat stage of FlayBroana redevelopment.	
	commence the start of 2021, awaiting 'MUD map'	
	to share with wider school community for consultation.	
	Consultation.	
	Uniform Team –	
	Members from many areas of school community	
	including a Grade 6 student.	
	 No change in 2020 to uniform due to possible financial hardship. 	
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	Possible changes in 2022, with a phase in	
	approach. For example: Full time Sports Uniform for Kinder 1 st year, then Kinder and Prep 2 nd year,	
	then Kinder, Prep and Grade 1 for the 3 rd year.	
	Possible changes may be additional items, such as	
	,	
	jackets.	Duant Miles
	Re-survey to be circulated, request for photos of	Brent Wilson
	items in survey.	
	Megan Brown volunteered to represent P&F on Maife and the second seco	
	Uniform team.	
	Thank you from Brent Wilson – to all parents/carers who	
	have supported the school in working through the	
	challenges of changes/guidelines throughout this year.	
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Financial Report	Finance Report -	Cate Pel
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	10F	
	Parents and Friends	
	Finance Report Septer	
	Outgoings 2019-2020:	
	Guest Speaker (Maggie Dent)	
	'All weather' court \$	

	Classroom Allocation Playground Grade 6 Plaque Wendy Nas farewell Candles for Carols Outlay for Fair 2020 that did not proceed Morning teas Incomings: Commonwealth Bank Entertainment book P&F Levy Income down 66% P&F Levies — • Over the past few years the P&F Levy total amount has decreased, possibly families with larger numbers of children. • Brent Wilson will discuss with Lidia Williams.		
General Business	Legacy Plaque –		
	 Commenced approximately 2014 for Grade 6 Leavers Purchased by P&F Presented at the Grade 6 Leavers assembly Grade 6 to draw image this year, design underway. Trophy Traders are engaged as per Phil Illingworth Authorised invoice for \$600, accepted by Louise Madden, seconded by Tahnee Hodgetts. Brent Wilson will inform Lidia Williams of same. 	Brent Wilson	
	Kinder Pamphlet –		
	 To be updated and provided to Kinder team before 30/10/20. 		
	Welcome "back" BBQ –		
	 Confirmed for 12th February 2021 Discussion around Board and Grade 6 leaders attendance 		
	Carols on the Oval –		
	 There will be changes in processes No touching/sharing microphones Social distancing will be encouraged 2 adults per family Attendees must register at entry point No outside school community 		
	Webinar –		

 Discussion around a similar Webinar as Maggie Dent but aimed at older children, ? transition to high school. 	
Louise Madden will gather information in regards to the P&F funding Grade 6 leavers shirts, for discussion at November meeting.	
MEETING CLOSED 9.15pm Next Meeting – 24 th November 2020, 7.30pm	