

Sacred Heart School – Parents & Friends Association

Minutes of General Meeting – Tuesday 23rd February, 2021

	Meeting Opened 7.30pm	Action By	Date
Present	Brent Wilson, Emma Adams, Louise Madden, Bec Bowen, Rachael Richmond, Bea Clark, Tiffany Lynch, Alison Cooper, Tahnee Hodgetts, Cate Pel		
Apologies	Nat Zegveld, Rebecca Millwood, Hannah McCauley, Megan Brown, Suze Chapple		
Minutes from Previous Meeting	Minutes from last meeting circulated. Accepted by Louise Madden, seconded by Tiffany Lynch.		
Business Arising	<p>Fair 2021 –</p> <ul style="list-style-type: none"> Fair 2021 is to not go ahead. <p>Entertainment Books –</p> <ul style="list-style-type: none"> Hannah McCauley willing to oversee in 2021, Tahnee Hodgetts emailed Hannah with Rebecca Millwood’s details in November 2020 to arrange handover. <p>Legacy Plaque –</p> <ul style="list-style-type: none"> Presented in 2020 to Grade 6 Leavers and in place. <p>Grade 6 Leavers shirts –</p> <ul style="list-style-type: none"> Cost should be covered in levies for 2021. <p>Webinar – older children</p> <ul style="list-style-type: none"> Brent Wilson has confirmed with Cas Douglas that Sacred Heart Parents will be able to join the session “Raising Screenagers” scheduled for 7-8.30pm June 2021 (cost paid by St Pat’s). <p>Canteen delivery –</p> <ul style="list-style-type: none"> Each order is being charged 35c extra for transport. <p>Welcome ‘back’ BBQ (12th February 2021)</p> <ul style="list-style-type: none"> Great number of attendees, early advertising was effective. Increase amounts of hamburgers, sausages and fish fingers for 2022. Adequate loaves of bread, 24-30 provided. Advertise in 2022 as opportunity to meet the school community. Personal invitations to Teachers, the School Board and Grade 6 Leaders with please RSVP in 2022. Brent Wilson to email Lidia Williams re. final costs for BBQ. <p>Fundraising Ideas 2021</p> <ul style="list-style-type: none"> Online Auction, need to organise for donated items. Create a Facebook page “Sacred Heart School Auction”. Advertising on link to “Sacred 	<p>Hannah McCauley Rebecca Millwood</p> <p>Brent Wilson</p> <p>All P&F members for 2022</p> <p>Brent Wilson</p>	

	<p>Heart Auction” page to all year groups and on the School Facebook page. Run over a week from ? Monday-Monday. Lucky prize for the 100th person to join the “Sacred Heart School Auction” page.</p> <ul style="list-style-type: none"> • “Last Man Standing” or money raffle, for example 200 or more x \$20 tickets = \$4000, give out prize money for 1st to 3rd, which equates to a \$2000 profit. • Community Engagement Event for Art Classes with drinks and nibbles run by Mel Heathorn at Sacred Heart. Discussion around adults only and kids only monthly events. Louise Madden will discuss feasibility with Mel Heathorn and compensation for time. Discussions in regards to a set donation amount to attend. • JG Fit Bootcamp family session or adults and kids run concurrently. • Mother’s and Father’s Day Stall request donated items for Grade 6’s to sell Tuesday, Wednesday and Thursday prior to the Sunday. Brent Wilson will email Grade 6 teachers to ascertain if it is possible for Grade 6 students to run the stall. List of items and cost of donations to be circulated to classes, ? \$5 amount, items such as candles, mugs with individually wrapped chocolates, plants. Nominated times for each class to attend stall. Pre-Easter request for donated items and information on the stall (where, when and how) possibly in the 1st March newsletter. • Car Boot sale or Trestle table sale to sell secondhand goods, pay for spot, could also include a cake, vegie and plant stall. Discussion around day and time, add to agenda for next meeting. • Grade 6’s run canteen on a Friday, discussion around impact on current Mini Vinnies fundraising. • School Cookbook call out for recipes, including kid friendly recipes and illustrated with kids’ drawings. Sell at \$5 a book. <p>Mother’s Day Activities at School</p> <ul style="list-style-type: none"> • Okay to proceed with Mother’s Day Event in 2021. 	<p>Louise Madden</p> <p>Brent Wilson</p> <p>Tahnee Hodgetts</p>	
<p>Correspondence</p>	<p>Nil</p>		
<p>Principal’s Report</p>	<p>Principal’s Report circulated to the committee</p>  <p>Parents and Friends Principal Report 24tl</p> <p>Canteen –</p> <ul style="list-style-type: none"> • Survey to parents, 104 responses, majority happy with service. Divided in regards to having Sacred Heart Canteen vs St Patrick’s Canteen services, with 32.5% wanting both, 29% Sacred Heart, 26% St Patrick’s. Comments included wanting extra days, especially Fridays, also availabilities for reheating and time of delivery. 	<p>Brent Wilson</p>	

	<p>Kinder Welcome –</p> <ul style="list-style-type: none"> • Cate Pel and Beth Rickerby have been discussing possibility of arranging a Kinder Welcome BBQ. • Cate Pel will liaise with Beth Rickerby re. date ? 9-19/3/21. • Cate Pel will liaise with Lidia Williams re. Coles Online order which will be paid for through P&F funds, moved by Louise Madden, seconded by Tiffany Lynch. • Brent Wilson will ask Phil Illingworth to assist with BBQ set up. <p>Change from MyTern to UR Strong –</p> <ul style="list-style-type: none"> • New Platform more age appropriate, especially for the older grades. • Parent section on the website, Brent Wilson will discuss with Megan Booth to include information in the next newsletter. <p>Playground Update –</p> <ul style="list-style-type: none"> • Next step is to discuss recent drawings with the Playground Committee and then circulate to the wider school community. 	<p>Cate Pel</p> <p>Brent Wilson</p> <p>Brent Wilson</p>	
Financial Report	<p>Finance Report - Awaiting report from Lidia Williams, instruction from Brent Wilson that report should be available by March.</p>		
General Business	<p>Nil</p> <p>MEETING CLOSED 8.40pm</p> <p>Next Meeting – 23rd March 2021, 7.30pm</p>		