**Sacred Heart School – Parents & Friends Association**

**Minutes of General Meeting – 22nd March 2022**

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|  | **Meeting Opened 7.30pm** | **Action By** | **Date** |
| **Present** | Brent Wilson, Bec Bowen, Megan Brown, Suze Chapple, Tiffiny Lynch, Emily Pintarich, Emma Adams, Ali Cooper |  |  |
| **Apologies** | Cate Pell, Bea Clark, Louise Madden, Tahnee Hodgetts, Rebecca Millwood |  |  |
| **Minutes from Previous Meeting** | Minutes from last meeting emailed. | Tiffiny and Megan moved |  |
| **Business Arising** | **Fundraising 2022**  **Paint and Sip**   * Due to little time for planning we proposed new date: Friday May 13th, 2022 * Megan Booth has offered her help to have more people attend. * Contact Daria about new date and Megan’s offer to help. * Liquor Licence application submitted. Waiting for approval and then apply for date change. * Megan Booth to provide 2 designs for painting * Conversation with Megan Booth to order resources can commence once date confirmed. * Megan Brown will provide flyer for promotion through newsletter and compass. * Look at Eventbrite options * Look at payment options (tap and go) and discuss with office staff   **Fair 2022**   * Plan to go ahead for November 11th  2022 * Check the Catholic Ed guidelines about entertainment and other regulations * Follow up availability of food vans * Find out what vendors are at Civic Square.   **Mother’s Day stall term 2**   * Communication to go out this week. * Stall will be open on Wednesday 5th and Thursday 6th May. * Items to remain $2 * Set up Monday and Tuesday after School * Grade 5’s to assist again   **Father’s Day stall term 3**   * Moved to next meeting   **Before and After School care**   * Moved to next meeting * Brent followed up but hasn’t had a response   **School jackets**   * Rebecca and Kelly had to postpone the uniform presentation. * Moved to next meeting   **Funds allocations to Music and Art**   * $5000 to go to Music for new instruments as per Dan’s proposal * $5000 to go to Art as per Megan’s Proposal.   **Classroom allocations**   * $500 to each class as per previous years. * Additional $500 per class for new books for classrooms * Total $16,000 * Add classroom allocations to February meeting Agendas to ensure this money gets allocated and spent early each year.   **TCSPC Parent Engagement Grant**   * Brent to discuss again at Principals next meeting * Follow up a quote with Will Smith in relation to having him as a quest speaker. * Add to next meeting agenda | Brent to check with Megan  Bec  Bec  Megan  Brent to follow up with Lidia  Brent  Bec  Megan  Brent  Megan and Bec approved. Tiffiiny will action this with Lidia  Tiffiny to action with Lidia  Brent |  |
| **Correspondence** |  |  |  |
| **Principal’s Report** | Principal’s Report circulated to the committee |  |  |
| **Financial Report** | **Finance Report**   * Closing balance as of March 2022: $78,994.81 |  |  |
| **General Business** | **MEETING CLOSED 9.13pm**  **Next Meeting –**  24th May 2022, 7.30pm (Sacred Heart School Staffroom)  There will be a zoom option- link to come with the agenda. |  |  |